Idaho Department of Health and Welfare
Division of Licensing and Certification
Announces
Investigations Training Sessions

Three sessions of the **Conducting Serious Incident Investigations** are being offered by Labor Relations Alternatives to providers during June. Participants attending this course will receive a 77 page Investigations Manual prepared for this curriculum and will learn the fundamental principles of conducting investigation, including:

1. The role of speed, thoroughness and objectivity in the conduct of a real investigation
2. Fundamental definitions, such as relevance, types of evidence and forms in which evidence is collected
3. Techniques for conducting successful interviews
4. Proper methodologies in developing written statements and other documentary records associated with the interview process
5. The collection and preservation of physical evidence
6. Reconciling conflicting evidence

**Class schedule:** Classes are scheduled from 9:00 am to 4:30 pm each day.

**Class Session Dates/Locations:**

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<thead>
<tr>
<th>Coeur D'Alene</th>
<th>Boise</th>
<th>Idaho Falls</th>
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<tbody>
<tr>
<td><strong>June 15-16</strong></td>
<td><strong>June 19-20</strong></td>
<td><strong>June 22-23</strong></td>
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<tr>
<td>Holiday Inn Express</td>
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<tr>
<td>2300 W. Seltice Way (I-90 exit 11)</td>
<td>2970 Elder St</td>
<td>2270 Channing Way</td>
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<td>Coeur D'Alene 83814</td>
<td>Boise 83705</td>
<td>Idaho Falls 83404</td>
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**Cost:** $379

**Registration:** You may register on-line on our web site at: [www.LRAconsultants.com/index.php/investigations/investigations-classes](http://www.LRAconsultants.com/index.php/investigations/investigations-classes) Contact Carolyn Slocum at (512) 289-1854 or carolyn@LRAconsultants.com for any questions about registration.